

# HOME REPORT

**39 WELLS STREET  
INVERNESS  
IV3 5JU**

## **C O N T E N T S**

**Single Survey**

**Energy Performance Certificate**

**Property Questionnaire**

**Mortgage Valuation Report**



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A Quality Assured Firm

# single survey

## survey report on:

<b>Property address</b>	39 Wells Street Inverness IV3 5JU
<b>Customer</b>	Highland Council
<b>Customer address</b>	The Highland Council Glenurquhart Road Inverness IV3 5NX
<b>Prepared by</b>	Graham + Sibbald, Chartered Surveyors

## 1. Information and scope of inspection

This section tells you about the type, accommodation, neighbourhood, age and construction of the property. It also tells you about the extent of the inspection and highlights anything that the surveyor could not inspect.

All references to visual inspection refer to an inspection from within the property without moving any obstructions and externally from ground level within the site and adjoining public areas. Any references to left or right in a description of the exterior of the property refer to the view of someone standing facing that part of the property from the outside.

The inspection is carried out without causing damage to the building or its contents and without endangering the occupiers or the surveyor. Heavy furniture, stored items and insulation are not moved. Unless identified in the report the surveyor will assume that no harmful or hazardous materials or techniques have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

Services such as TV/cable connection, internet connection, swimming pools and other leisure facilities etc. will not be inspected or reported on.

<b>Description</b>	Ground Floor Flat contained within a two storey end terraced block of similar residential dwellings.
<b>Accommodation</b>	GROUND FLOOR - Shared Communal Entrance Door and Vestibule leading to private Entrance Door, Inner Hall, Bedroom 1, Rear Hall with Bathroom off, Kitchen, Living Room.
<b>Gross internal floor area (m<sup>2</sup>)</b>	41
<b>Neighbourhood and location</b>	The subjects are centrally located on the western side of Inverness City Centre lying on the west most end of Wells Street adjacent to the Telford roundabout. Surrounding properties comprise dwellings of a generally mixed age and type whilst all main facilities and amenities can be found within close proximity.
<b>Age (year built)</b>	1900
<b>Weather</b>	Dry.

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<b>Chimney stacks</b>	<p>There is a chimney stack forming part of the subjects of pointed stone construction.</p> <p>Visually inspected with the aid of binoculars where appropriate.</p>
<b>Roofing including roof space</b>	<p>The main roof is of pitched design and clad with slates and incorporating lead ridging and flashings.</p> <p>The roof over the rear extension is of Lean to Slate clad design.</p> <p>There were no roof void areas available for inspection.</p> <p>Sloping roofs were visually inspected with the aid of binoculars where appropriate.</p> <p>Roof spaces were visually inspected and were entered where there was safe and reasonable access, normally defined as being from a 3m ladder within the property. If this is not possible , then physical access to the roof space may be taken by other means if the Surveyor deems it safe and reasonable to do so .</p>
<b>Rainwater fittings</b>	<p>Gutters and downpipes comprise a mixture of cast iron and upvc construction.</p> <p>Visually inspected with the aid of binoculars where appropriate.</p>
<b>Main walls</b>	<p>The original main outer walls are of pointed stone construction whilst the rear single storey extension walls are consistent with being of solid brick type, wet harled externally.</p> <p>Visually inspected with the aid of binoculars where appropriate.</p> <p>Foundations and concealed parts were not exposed or inspected.</p>

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## single survey

<b>Windows, external doors and joinery</b>	<p>Windows throughout are of replacement type being of timber casement single glazed construction. The private entrance door leading off the communal Entrance Vestibule is of timber and glazed type as is the rear external door.</p> <p>Internal and external doors were opened and closed where keys were available.</p> <p>Random windows were opened and closed where possible.</p> <p>Doors and windows were not forced open.</p>
<b>External decorations</b>	<p>External decorations comprise predominantly painted finishes.</p> <p>Visually inspected.</p>
<b>Conservatories / porches</b>	<p>Not applicable.</p>
<b>Communal areas</b>	<p>Access to the subjects is via a shared communal entrance door and vestibule with the external door being of timber construction.</p> <p>Circulation areas visually inspected.</p>
<b>Garages and permanent outbuildings</b>	<p>None.</p>
<b>Outside areas and boundaries</b>	<p>There is an exclusive area of garden ground forming part of the subjects to the rear of the dwelling. There is a relatively small area of ground with boundaries comprising a mixture of stone walling and timber board fencing.</p> <p>As far as we are aware, there are no exclusive areas of off street car parking pertaining to the subjects, with there being on street permit parking to the front of the dwelling on Wells Street.</p> <p>Visually inspected.</p>
<b>Ceilings</b>	<p>Ceilings throughout appear to be of plasterboard type.</p> <p>Visually inspected from floor level.</p>

<b>Internal walls</b>	<p>Internal walls are of plasterboard type with areas of ceramic tiling having been applied within the Bathroom.</p> <p>Visually inspected from floor level.</p> <p>Using a moisture meter, walls were randomly tested for dampness where considered appropriate.</p>
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<b>Floors including sub floors</b>	<p>Flooring throughout the original main dwelling is of suspended timber construction comprising plywood sheeting laid on suspended timber joists. The flooring in the rear extension is of solid concrete type.</p> <p>There was no access gained to any sub floor areas.</p> <p>Surfaces of exposed floors were visually inspected. No carpets or floor coverings were lifted.</p> <p>Sub-floor areas were inspected only to the extent visible from a readily accessible and unfixed hatch by way of an inverted "head and shoulders" inspection at the access point.</p> <p>Physical access to the sub floor area may be taken if the Surveyor deems it is safe and reasonable to do so , and subject to a minimum clearance of 1m between the underside of floor joists and the solum as determined from the access hatch .</p>
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<b>Internal joinery and kitchen fittings</b>	<p>Internal skirtings and architraves are of painted timber type, whilst internal doors comprise a mixture of hollow core timber panel and glazed units.</p> <p>There are no Kitchen units present within the property.</p> <p>Built-in cupboards were looked into but no stored items were moved.</p> <p>Kitchen units were visually inspected excluding appliances.</p>
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<b>Chimney breasts and fireplaces</b>	<p>There are no fireplaces present within the property.</p> <p>Visually inspected. No testing of the flues or fittings was carried out.</p>
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## single survey

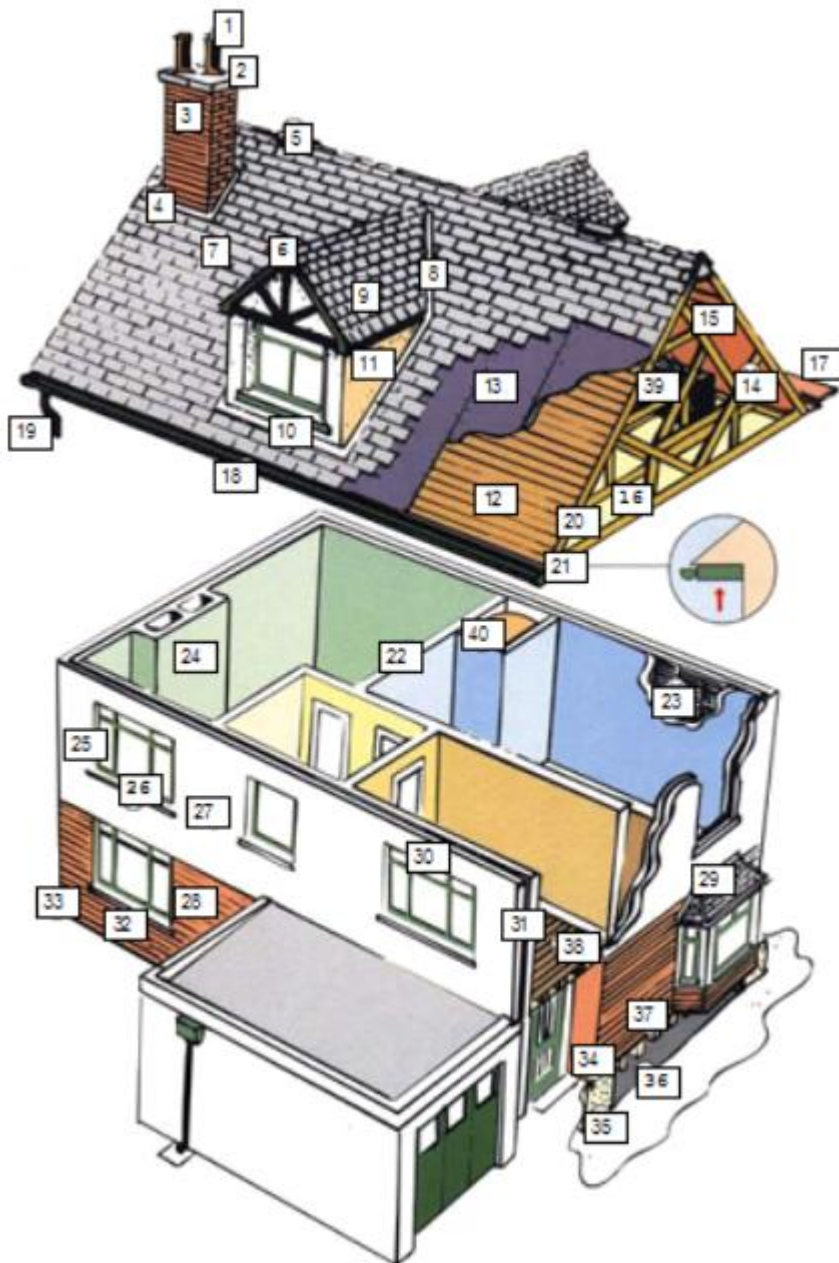
<b>Internal decorations</b>	<p>Internal decorations comprise a mixture of wallpaper and painted finishes.</p> <p>Visually inspected.</p>
<b>Cellars</b>	<p>Not applicable.</p>
<b>Electricity</b>	<p>Mains Supply. The electrical installation comprises 13 amp power points and the cable where visible was of pvc clad type.</p> <p>The electrical meter and modern circuit breaker unit are contained within the cupboard off the Bedroom.</p> <p>Accessible parts of the wiring were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances. Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards.</p>
<b>Gas</b>	<p>Not applicable.</p>
<b>Water, plumbing, bathroom fittings</b>	<p>Mains Supply. The plumbing installation is in copper and plastic pipework where seen. The Sanitary fittings within the Bathroom comprise a WC, wash hand basin and bath.</p> <p>Accessible parts of the system were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances. Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards.</p>
<b>Heating and hot water</b>	<p>There is no heating present within the property.</p> <p>Hot water is provided by an electric immersion heater and contained within a 'Elson Opal' hot water cylinder which is located within a cupboard off the Kitchen.</p> <p>Accessible parts of the system were visually inspected apart from communal systems, which were not inspected. No tests whatsoever were carried out to the system or appliances.</p>

## single survey

<b>Drainage</b>	<p>Main sewer.</p> <p>Drainage covers etc were not lifted.</p> <p>Neither drains nor drainage systems were tested.</p>
<b>Fire, smoke and burglar alarms</b>	<p>Visually inspected.</p> <p>No tests whatsoever were carried out to the system or appliances.</p>
<b>Additional limits to inspection</b>	<p>At the date of inspection the property was occupied and the floors were part covered.</p> <p>There was no access gained to any roof void areas.</p> <p>There was no access gained to any sub floor areas.</p> <p>Only the subject flat and internal communal areas giving access to the flat were inspected.</p> <p>If the roof space or under-building / basement is communal, reasonable and safe access is not always possible. If no inspection was possible, this will be stated. If no inspection was possible, the surveyor will assume that there are no defects that will have a material effect on the valuation.</p> <p>The building containing the flat, including any external communal areas, was visually inspected only to the extent that the surveyor is able to give an opinion on the general condition and standard of maintenance.</p> <p>No inspection for Japanese Knotweed was carried out and unless otherwise stated for the purpose of this report, it is assumed that there is no Japanese Knotweed within the boundaries of the property or neighbouring properties.</p> <p>It is outwith the scope of this inspection to determine whether or not asbestos based products are present within the property. Asbestos was widely used in the building industry until around 1999, when it became a banned substance. If you have any concerns you should engage the services of a qualified asbestos surveyor.</p>



## Sectional Diagram showing elements of a typical house







1	Chimney pots
2	Coping stone
3	Chimney head
4	Flashing
5	Ridge ventilation
6	Ridge board
7	Slates/tiles
8	Valley guttering
9	Dormer projection
10	Dormer flashing
11	Dormer cheeks
12	Sarking
13	Roof felt
14	Trusses
15	Collar
16	Insulation
17	Parapet gutter
18	Eaves guttering
19	Rainwater downpipe
20	Verge boards / skewes
21	Soffit boards
22	Partition wall
23	Lath / plaster
24	Chimney breast
25	Window pointing
26	Window sills
27	Rendering
28	Brickwork / pointing
29	Bay window projection
30	Lintels
31	Cavity walls / wall ties
32	Subfloor ventilator
33	Damp proof course
34	Base course
35	Foundations
36	Solum
37	Floor joists
38	Floorboards
39	Water tank
40	Hot water tank

Reference may be made in this report to some or all of the above component parts of the property. This diagram may assist you in locating and understanding these items.






## 2. Condition

This section identifies problems and tells you about the urgency of any repairs by using one of the following three categories:






Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.

	<b>Structural movement</b>	
Repair category	1	
Notes	There is evidence of a settlement in the building but this is not inconsistent with a property of this age and type and on the basis of a single inspection appears to be longstanding.	
	<b>Dampness, rot and infestation</b>	
Repair category	1	
Notes	There was no evidence found of significant dampness, rot or infestation within those areas of the property available for inspection.	
	<b>Chimney stacks</b>	
Repair category	2	
Notes	The stonework to the chimney was weathered and damaged in parts and repairs are required in this regard.	
	<b>Roofing including roof space</b>	
Repair category	2	
Notes	General maintenance overhaul and repair of the roof coverings is now necessary and it should be appreciated that this type of roof covering, due to its age, will require constant maintenance in the future.	

Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.


	<b>Rainwater fittings</b>	
Repair category	3	
Notes	The rainwater fittings are corroded and leaking in areas whilst a downpipe on the rear elevation was badly damaged and cracked and requiring overhaul/repair.	
	<b>Main walls</b>	
Repair category	2	
Notes	There were a number of areas of damaged and heavily weathered sections of stonework to the outer walls and repairs are required in this regard.	
	<b>Windows, external doors and joinery</b>	
Repair category	2	
Notes	Evidence of weathering and damage was noted to sections of window frames.	
	<b>External decorations</b>	
Repair category	2	
Notes	Overhaul/repair works are required to external decorative finishes including possible repairs to external joinery work prior to redecoration.	
	<b>Conservatories / porches</b>	
Repair category	-	
Notes	Not applicable.	

Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.

	<b>Communal areas</b>	
Repair category	2	
Notes	<p>The communal areas surrounding the property appear to be adequately maintained.</p> <p>Evidence of weathering and rot was noted to the door frame of the front external communal entrance door.</p>	
	<b>Garages and permanent outbuildings</b>	
Repair category	-	
Notes	Not applicable.	
	<b>Outside areas and boundaries</b>	
Repair category	2	
Notes	<p>Outside areas will require ongoing repairs and maintenance.</p> <p>Boundaries will require repairs and maintenance.</p>	
	<b>Ceilings</b>	
Repair category	1	
Notes	<p>Within the limits of our inspection these generally appeared in fair condition consistent with age. During redecoration some plaster filling/repair may be required.</p>	
	<b>Internal walls</b>	
Repair category	1	


Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.

Notes	The internal walls are largely covered with decorative finishes. During routine redecoration some plaster filling may be necessary.
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	<b>Floors including sub-floors</b>
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Repair category	1
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Notes	<p>Flooring is generally level and firm to the tread with the exception of some areas which were noted to be loose and noisy.</p> <p>No access to the sub-floor chamber was possible at the time of our visit to the property. Within the limitations of our surface inspection there was no indication to suggest significant defects in this area. It will, however be appreciated that the area was not inspected and therefore no guarantees can be provided in this regard.</p>
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	<b>Internal joinery and kitchen fittings</b>
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Repair category	3
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Notes	<p>The internal joinery is generally in keeping with the age and type of property and appeared in fair condition consistent with age although the entrance door to the living room is ill fitting.</p> <p>There are no Kitchen fittings present within the property and these require to be installed to make the property habitable.</p>
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	<b>Chimney breasts and fireplaces</b>
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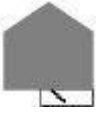




Repair category	1
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Notes	All original fireplaces have been removed/blocked and assume adequately vented.
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	<b>Internal decorations</b>
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Repair category	1
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Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.

Notes	The property appears in fair decorative condition consistent with age although it is recognised that on taking occupancy home owners may consider redecoration.	
	<b>Cellars</b>	
Repair category	-	
Notes	Not applicable.	
	<b>Electricity</b>	
Repair category	1	
Notes	The electrical system within the property appeared of modern design, there being a circuit breaker type distribution board adjacent to the electricity meter. In addition visible cabling is of pvc type. It should be emphasised that the system was not tested at the time of our inspection.	
	<b>Gas</b>	
Repair category	-	
Notes	Not applicable.	
	<b>Water, plumbing and bathroom fittings</b>	
Repair category	1	
Notes	The plumbing and fittings appear of copper/pvc piping where seen and appeared in serviceable condition but was not tested.  The sanitary fittings appeared in fair order consistent with age.	
	<b>Heating and hot water</b>	

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Category 3	Category 2	Category 1
Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.	Repairs or replacement requiring future attention, but estimates are still advised.	No immediate action or repair is needed.

Repair category	1
Notes	There is no form of heating present within the property.
	<b>Drainage</b>
Repair category	1
Notes	There was no surface evidence to suggest the system is choked or leaking.

Set out below is a summary of the condition of the property which is provided for reference only. You should refer to the previous comments for detailed information.

Structural movement	1
Dampness, rot and infestation	1
Chimney stacks	2
Roofing including roof space	2
Rainwater fittings	3
Main walls	2
Windows, external doors and joinery	2
External decorations	2
Conservatories / porches	-
Communal areas	2
Garages and permanent outbuildings	-
Outside areas and boundaries	2
Ceilings	1
Internal walls	1
Floors including sub-floors	1
Internal joinery and kitchen fittings	3
Chimney breasts and fireplaces	1
Internal decorations	1
Cellars	-
Electricity	1
Gas	-
Water, plumbing and bathroom fittings	1
Heating and hot water	1
Drainage	1

### Category 3

Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.

### Category 2

Repairs or replacement requiring future attention, but estimates are still advised.

### Category 1

No immediate action or repair is needed.

## Remember

The cost of repairs may influence the amount someone is prepared to pay for the property. We recommend that relevant estimates and reports are obtained in your own name.

## Warning

If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions where the effect can be considerable.



### 3. Accessibility information

#### Guidance notes on accessibility information

Three steps or fewer to a main entrance door of the property: In flatted developments the 'main entrance' would be the flat's own entrance door, not the external door to the communal stair. The 'three steps or fewer' are counted from external ground level to the flat's entrance door. Where a lift is present, the count is based on the number of steps climbed when using the lift.

Unrestricted parking within 25 metres: For this purpose, 'Unrestricted parking' includes parking available by means of a parking permit. Restricted parking includes parking that is subject to parking restrictions, as indicated by the presence of solid yellow, red or white lines at the edge of the road or by a parking control sign, parking meters or other coin-operated machines.

1. Which floor (s) is the living accommodation on?	Ground			
2. Are there three steps or fewer to a main entrance to a property?	Yes	<b>X</b>	No	
3. Is there a lift to the main entrance door of the property?	Yes		No	<b>X</b>
4. Are all door openings greater than 750mm?	Yes		No	<b>X</b>
5. Is there a toilet on the same level as the living room and kitchen?	Yes	<b>X</b>	No	
6. Is there a toilet on the same level as a bedroom?	Yes	<b>X</b>	No	
7. Are all rooms on the same level with no internal steps or stairs?	Yes	<b>X</b>	No	
8. Is there unrestricted parking within 25 metres of an entrance door to the building?	Yes		No	<b>X</b>

#### 4. Valuation and conveyance issues

This section highlights information that should be checked with a solicitor or licensed conveyancer. It also gives an opinion of market value and an estimated cost for insurance purposes.

##### Matters for a solicitor or licensed conveyancer

We are unaware of any adverse planning proposals affecting the subjects although this should be confirmed by obtaining a Property Enquiry Certificate.

Absolute Ownership assumed. We are unaware of any easements, servitudes or rights of way which may adversely affect the property. This point should be confirmed by reference to the Title Deeds.

The valuation is made on the assumption that any alterations that may have been carried out to the property satisfy all relevant legislation and have full certification where appropriate. While not necessarily an exhaustive list, alterations noted at the time of our inspection include the construction of the rear extension.

The subjects form part of a block of flats and it has been assumed that maintenance/repair costs of the common parts of the building and external grounds will be shared on an equitable basis with the adjoining proprietors. It is therefore assumed that the costs of repairs detailed within this report which relate to these areas should be apportioned accordingly, although exact liability should be confirmed.

##### Estimated reinstatement cost for insurance purposes

**£110000**

We are of the opinion that the subjects should be insured for buildings reinstatement purposes for a sum of not less than £110,000 (ONE HUNDRED AND TEN THOUSAND POUNDS)

##### Valuation and market comments

**£63000**

The property is considered to be a reasonable purchase at or around the above noted valuation of £63,000 (SIXTY THREE THOUSAND POUNDS) based on those matters covered within this report (provided you are prepared to accept the cost and inconvenience of dealing with the various repair/improvement works reported on. These deficiencies are quite common in properties of this type and age. Provided the necessary works are carried out to a satisfactory standard there is no reason why there should be any special difficulties on resale in normal market conditions.)

##### Report author

Neil Cromarty

# single survey

**Address**

4 Ardross Street, INVERNESS. IV3 5NN.

**Signed**

Neil Cromarty BAcc MRICS  
for and on behalf of Graham & Sibbald

**Date of report**

5/3/2015

## **SINGLE SURVEY TERMS & CONDITIONS (WITH MVR)**

### **PART 1 – GENERAL**

#### **1.1 THE SURVEYORS**

The Seller has engaged the Surveyors to provide the Single Survey Report and a generic Mortgage Valuation Report for Lending Purposes. The Seller has also engaged the Surveyors to provide an Energy Report in the format prescribed by the accredited Energy Company.

The Surveyors are authorised to provide a transcript or retype of the generic Mortgage Valuation Report on to Lender specific pro-forma. Transcript reports are commonly requested by Brokers and Lenders. The transcript report will be in the format required by the Lender but will contain the same information, inspection date and valuation figure as the generic Mortgage Valuation Report and the Single Survey. The Surveyors will decline any transcript request which requires the provision of information additional to the information in the Report and the generic Mortgage Valuation Report until the Seller has conditionally accepted an offer to purchase made in writing.

Once the Seller has conditionally accepted an offer to purchase made in writing, the Purchaser's lender or conveyancer may request that the Surveyors provide general comment on standard appropriate supplementary documentation. In the event of a significant amount of documentation being provided to the Surveyors, an additional fee may be incurred by the Purchaser. Any additional fee will be agreed in writing.

If information is provided to the Surveyors during the conveyancing process which materially affects the valuation stated in the Report and generic Mortgage Valuation Report, the Surveyors reserve the right to reconsider the valuation. Where the Surveyors require to amend the valuation in consequence of such information, they will issue an amended Report and generic Mortgage Valuation report to the Seller. It is the responsibility of the Seller to ensure that the amended Report and generic Mortgage Valuation Report are transmitted to every prospective Purchaser.

The individual Surveyor will be a member of the Royal Institution of Chartered Surveyors who is competent to survey, value and report upon Residential Property. \*

If the Surveyors have had a previous business relationship within the past two years with the Seller or Seller's Agent or relative to the property, they will be obliged to indicate this here: No

The Surveyors have a written complaints handling procedure. This is available from the offices of the Surveyors at the address stated.

\* Which shall be in accordance with the current RICS Appraisal and Valuation Standards (The Red Book) and RICS Rules of Conduct.

## 1.2 THE REPORT

The Surveyors will not provide an amended Report on the Property, except to correct factual inaccuracies.

The Report will identify the nature and source of information relied upon in its preparation.

The Surveyor shall provide a Market Value of the Property, unless the condition of the Property is such that it would be inappropriate to do so. A final decision on whether a loan will be granted rests with the Lender who may impose retentions in line with their lending criteria. The date of condition and value of the property will be the date of inspection.

Prior to the 1<sup>st</sup> December 2008, Purchasers normally obtained their own report from their chosen Surveyor. By contrast, A Single Survey is instructed by the seller and made available to all potential Purchasers in expectation that the successful Purchaser will have relied upon it. The Royal Institution of Chartered Surveyors rules require disclosure of any potential conflict of interest when acting for the Seller and the Purchaser in the same transaction. The Single Survey may give rise to a conflict of interest and if this is of concern to any party they are advised to seek their own independent advice.

The report and any expressions or assessments in it are not intended as advice to the Seller or Purchaser or any other person in relation to an asking price or any other sales or marketing decisions.

The Report is based solely on the Property and is not to be relied upon in any manner whatsoever when considering the valuation or condition of any other property.

If certain minor matters are mentioned in the Report it should not be assumed that the Property is free of other minor defects.

Neither the whole nor any part of the Report may be published in any way, reproduced or distributed by any party other than the Seller, prospective purchasers and the Purchaser and their respective professional advisors without the prior written consent of the Surveyors.

## 1.3 LIABILITY

The Report is prepared with the skill and care reasonably to be expected of a competent residential surveyor who is a member of the Royal Institution of Chartered Surveyors.

The Report is addressed to the Seller and was prepared in the expectation that it (or a complete copy) along with these Terms and Conditions (or a complete copy) would (or, as the case might be, would have been) be disclosed and delivered to

- the Seller;
  - any person(s) noting an interest in purchasing the Property from the Seller;
  - any person(s) who make(s) (or on whose behalf is made) an offer to purchase the Property, whether or not that offer is accepted by the Seller;
  - the Purchaser; and
  - the professional advisors of any of these.
- The Surveyors acknowledge that their duty of skill and care in relation to the Report is owed to the Seller and to the Purchaser. The Surveyors accept no responsibility or liability whatsoever in relation to the Report to persons other than the Seller and the Purchaser. The Seller and Purchaser should be aware that if a Lender seeks to rely on this Report they do so at their own risk. In particular, the Surveyors accept no responsibility or liability whatsoever to any Lender in relation to the Report. Any such Lender relies upon the Report entirely at their own risk.

## 1.4 GENERIC MORTGAGE VALUATION REPORT

The Surveyors undertake to the seller that they will prepare a generic Mortgage Valuation Report, which will be issued along with the Single Survey. It is the responsibility of the Seller to ensure that the generic Mortgage Valuation Report is provided to every potential Purchaser.

## 1.5 TRANSCRIPT MORTGAGE VALUATION FOR LENDING PURPOSES

The Surveyors undertake that on being asked to do so by a prospective purchaser, or his/her professional advisor or Lender, they will prepare a Transcript Mortgage Valuation Report for Lending Purposes on terms and conditions to be agreed between the Surveyors and Lender and solely for the use of the Lender and upon which the Lender may rely. The decision as to whether finance will be provided is entirely a matter for the Lender. \*\* The Transcript Mortgage Valuation report will be prepared from information contained in the report and the generic Mortgage Valuation Report.

## 1.6 INTELLECTUAL PROPERTY

All intellectual property rights whatsoever (including copyright) in and to the Report, excluding the headings and rubrics, are the exclusive property of the Surveyors and shall remain their exclusive property unless they assign the same to any other party in writing.

## 1.7 PAYMENT

The Surveyors are entitled to refrain from delivering the Report to anyone until the fee and other charges for it notified to the Seller have been paid. Additional fees will be charged for subsequent inspections and Reports.

## 1.8 CANCELLATION

The Seller will be entitled to cancel the inspection by notifying the Surveyor's office at any time before the day of the inspection.

The Surveyor will be entitled not to proceed with the inspection (and will so report promptly to the Seller) if after arriving at the property, the Surveyor concludes that it is of a type of construction of which the Surveyor has insufficient specialist knowledge to be able to provide the inspection satisfactorily. The Surveyor will also be entitled not to proceed if after arriving at the property, the Surveyor concludes that the property is exempt under Part 3 of The Housing (Scotland) Act 2006 as detailed in the (Prescribed Documents) Regulations 2008. If there is a potential threat to their health or personal safety, the inspection may be postponed or cancelled at the Surveyor's discretion.

In the case of cancellation or the inspection not proceeding, the Surveyor will refund any fees paid by the Seller for the inspection and Report, except for expenses reasonably incurred and any fee due in light of the final paragraph of this section.

In the case of cancellation by the Seller, for whatsoever reason, after the inspection has taken place but before a written report is issued, the Surveyor will be entitled to raise an Invoice equivalent to 80% of the agreed fee.

\*\* Which shall be in accordance with the current RICS Appraisal and Valuation Standards (The Red Book) and RICS Rules of Conduct.

## 1.9 PRECEDENCE

If there is any incompatibility between these Terms and Conditions and the Report, these Terms and Conditions take precedence.

**1.10 DEFINITIONS**

- the “Lender” is the party who has provided or intends or proposes to provide financial assistance to the Purchaser towards the purchase of the Property and in whose favour a standard security will be granted over the Property;
- the “Transcript Mortgage Valuation Report for Lending Purposes” means a separate report, prepared by the Surveyor, prepared from information in the Report and the generic Mortgage Valuation Report, but in a style and format required by the Lender. The Transcript Mortgage Valuation Report for Lending Purposes will be prepared with the skill and care reasonably to be expected from a Surveyor who is a member of the Royal Institution of Chartered Surveyors and who is competent to survey, value and report on the Property;
- the “Generic Mortgage Valuation Report” means a separate report, prepared by the Surveyor from information in the Report but in the Surveyor’s own format.
- the “Market Value” is the estimated amount for which the Property should exchange, on the date of valuation, between a willing seller and a willing buyer in an arm’s length transaction after proper marketing where the parties had each acted knowledgeably, prudently and without compulsion;
- the “Property” is the property which forms the subject of the Report;
- the “Purchaser” is the person (or persons) who enters into a contract to buy the Property from the Seller;
- a “prospective Purchaser” is anyone considering buying the Property.
- the “Report” is the report, of the kind described in Part 2 of these Terms and Conditions and in the form set out in Part 1 of Schedule 1 of the Housing (Scotland) Act 2006 (Prescribed Documents) Regulations 2008;
- the “Seller” is/are the proprietor(s) of the Property;
- the “Surveyor” is the author of the Report on the Property; and
- the “Surveyors” are the firm of company of which the Surveyor is an employee, director, member or partner (unless the Surveyor is not an employee, director, member or partner, when the “Surveyors” means the Surveyor) whose details are set out at the head of the Report.
- the “Energy Report” is the advice given by the accredited Energy Company, based on information collected by the Surveyor during the Inspection, and also includes an Energy Performance Certificate, in a Government approved format.

**PART 2 – DESCRIPTION OF THE REPORT****2.1 THE SERVICE**

The Single Survey is a Report by an Independent Surveyor, prepared in an objective way regarding the condition and value of the Property on the day of the inspection, and who is a member of the Royal Institution of Chartered Surveyors. It includes an Energy Report as required by Statute and this is in the format of the accredited Energy Company. In addition, the Surveyor has agreed to supply a generic Mortgage Valuation Report.

## 2.2 THE INSPECTION

The Inspection is a general surface examination of those parts of the Property which are accessible: in other words, *visible and readily available for examination from ground and floor levels without risk of causing damage to the Property or injury to the Surveyor.*

All references to visual inspection refer to an inspection from within the property at floor level and from ground level within the site and adjoining public areas, without the need to move any obstructions. Any references to left or right are taken facing the front of the property.

The Inspection is carried out with the Seller's permission, without causing damage to the building or contents. Furniture, stored items and insulation are not moved.

Unless identified in the report the Surveyor will assume that no harmful or hazardous materials have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

The Surveyor will not carry out an asbestos inspection, and will not be acting as an asbestos inspector in completing a Single Survey or properties that may fall within the Control of Asbestos in the Workplace Regulations. In the case of flats it will be assumed that there is a duty holder, as defined in the Regulations and that a Register of Asbestos and effective Management Plan is in place, which does not require any expenditure, or pose a significant risk to health. No enquiry of the duty holder will be made.

## 2.3 THE REPORT

The Report will be prepared by the Surveyor who carried out the property inspection and will describe various aspects of the property as defined by the headings of the Single Survey report with the comments being general and unbiased. The report on the location, style and condition of the property will be concise and will be restricted to matters that could have a material affect upon value and will omit items that, in the Surveyor's opinion, are not significant. If certain minor matters are mentioned, it should not be interpreted that the property is free of any other minor defects.

Throughout the report the following repair categories will be used to give an overall opinion of the state of repair and condition of the property:

**2.3.1. Category 3:** Urgent repairs or replacement are needed now.

Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.

**2.3.2. Category 2:** Repairs or replacement requiring future attention, but estimates are still advised.

**2.3.3. Category 1:** No immediate action or repair is needed.

### WARNING:

If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions when the effect can be considerable.

Parts of the property which cannot be seen or accessed will not be reported upon and this will be stated. If the Surveyor suspects that a defect may exist within an unexposed area and which could have a material effect upon the value, he may recommend further investigation by specialist contractors.



**2.4 SERVICES**

Surveyors are not equipped or qualified to test the services and therefore no comment can be interpreted as implying that the design, installation and function of the services are in accordance/compliance with regulations, safety and efficiency expectations. However, comment is made where there is cause to suspect significant defects or shortcomings with the installations. No tests are made of any services or appliances.

**2.5 ACCESSIBILITY**

A section is included to help identify the basic information interested parties need to know to decide whether to view a property.

**2.6 ENERGY REPORT**

A section is included that makes provision for an Energy Report, relative to the property. The Surveyor will collect physical data from the property and provide such data in a format required by an accredited Energy Company. The Surveyor cannot of course accept liability for any advice given by the Energy Company.

**2.7 VALUATION & CONVEYANCER ISSUES**

The last section of the Report contains matters considered relevant to the Conveyancer (Solicitor). It also contains the Surveyor's opinion both of the market value of the property and of the re-instatement cost, as defined below.

"Market Value" is the estimated amount for which a property should exchange on the date of valuation within a willing buyer and willing seller in an arms-length transaction after proper marketing wherein the parties have each acted knowledgeably, prudently and without compulsion. In arriving at the opinion of the Market Value the Surveyor also makes various standard assumptions covering, for example, vacant possession; tenure and other legal considerations; contamination and hazardous materials; the condition of un-inspected parts; the right to use mains services; and the exclusion of curtains, carpets etc. from the valuation. In the case of flats, the following further assumptions are made that:

- \*There are rights of access and exit over all communal roadways, corridors, stairways etc. and to use communal grounds, parking areas, and other facilities;
- \*There are no particularly troublesome or unusual legal restrictions.
- \*There is no current dispute between the occupiers of the flats or any outstanding claims or losses; and the costs of repairs to the building are shared among the co-proprietors on an equitable basis.

Any additional assumption, or any found not to apply, is reported.

"Re-instatement cost" is an estimate for insurance purposes the current cost of rebuilding the Property in its present form unless otherwise stated. This includes the cost of rebuilding the garage and permanent outbuildings, site clearance and professional fees, but excludes VAT (except on the fees).

Sellers or prospective Purchasers may consider it prudent to instruct a re-inspection and revaluation after a period of 12 weeks (or sooner if appropriate) to reflect changing circumstances in the market and/or in the physical condition of the Property.

# Energy Performance Certificate (EPC)

39 WELLS STREET, INVERNESS, IV3 5JU

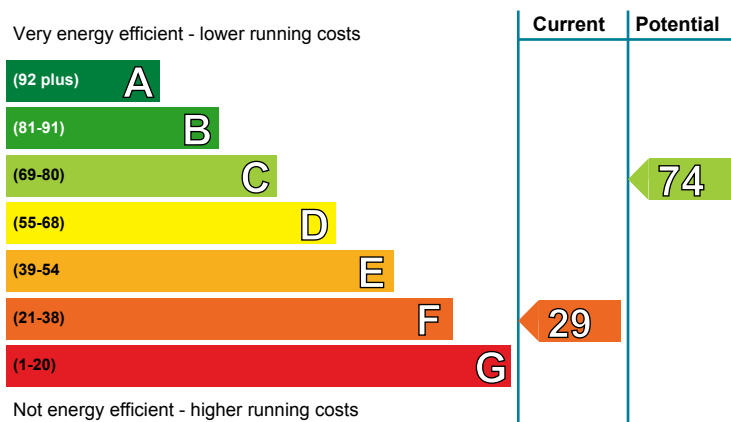
<b>Dwelling type:</b>	Ground-floor flat	<b>Reference number:</b>	9170-2571-8120-9924-1615
<b>Date of assessment:</b>	29 December 2014	<b>Type of assessment:</b>	RdSAP, existing dwelling
<b>Date of certificate:</b>	05 March 2015	<b>Primary Energy Indicator:</b>	707 kWh/m <sup>2</sup> /year
<b>Total floor area:</b>	41 m <sup>2</sup>	<b>Main heating and fuel:</b>	No system present: electric heaters assumed

## You can use this document to:

- Compare current ratings of properties to see which are more energy efficient and environmentally friendly
- Find out how to save energy and money and also reduce CO<sub>2</sub> emissions by improving your home

<b>Estimated energy costs for your home for 3 years*</b>	<b>£4,170</b>	See your recommendations report for more information
<b>Over 3 years you could save*</b>	<b>£2,730</b>	

\* based upon the cost of energy for heating, hot water, lighting and ventilation, calculated using standard assumptions

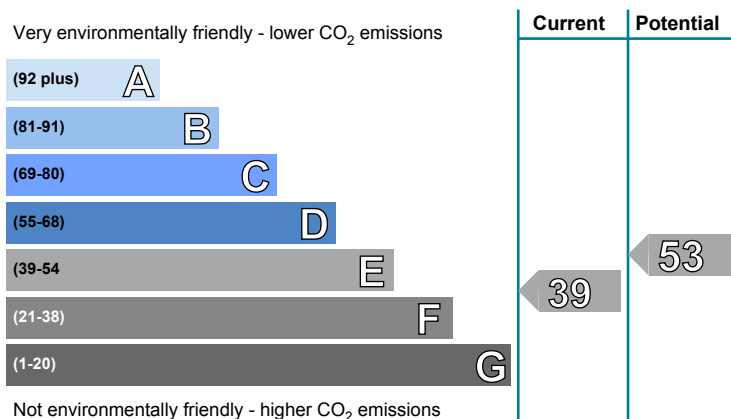


## Energy Efficiency Rating

This graph shows the current efficiency of your home, taking into account both energy efficiency and fuel costs. The higher this rating, the lower your fuel bills are likely to be.

Based on calculated energy use of **707 kWh/m<sup>2</sup>/yr**, your current rating is **band F (29)**. The average rating for a home in Scotland is **band D (61)**.

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.



## Environmental Impact (CO<sub>2</sub>) Rating

This graph shows the effect of your home on the environment in terms of carbon dioxide (CO<sub>2</sub>) emissions. The higher the rating, the less impact it has on the environment.

Based on calculated emissions of **4 kg CO<sub>2</sub>/m<sup>2</sup>/yr**, your current rating is **band E (39)**. The average rating for a home in Scotland is **band D (59)**.

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.

## Top actions you can take to save money and make your home more efficient

Recommended measures	Indicative cost	Typical savings over 3 years	Available with Green Deal
1 Floor insulation (suspended floor)	£800 - £1,200	£504	✓
2 Draughtproofing	£80 - £120	£102	✓
3 High heat retention storage heaters	£800 - £1,200	£1917	✓

A full list of recommended improvement measures for your home, together with more information on potential cost and savings and advice to help you carry out improvements can be found in your recommendations report.



The Green Deal may allow you to make your home warmer and cheaper to run at no up-front capital cost. See your recommendations report for more details.

**THIS PAGE IS THE ENERGY PERFORMANCE CERTIFICATE WHICH MUST BE AFFIXED TO THE DWELLING AND NOT BE REMOVED UNLESS IT IS REPLACED WITH AN UPDATED CERTIFICATE**

## Summary of the energy performance related features of this home

This table sets out the results of the survey which lists the current energy-related features of this home. Each element is assessed by the national calculation methodology; 1 star = very poor (least efficient), 2 stars = poor, 3 stars = average, 4 stars = good and 5 stars = very good (most efficient). The assessment does not take into consideration the condition of an element and how well it is working. 'Assumed' means that the insulation could not be inspected and an assumption has been made in the methodology, based on age and type of construction.

Element	Description	Energy Efficiency	Environmental
Walls	Sandstone or limestone, with internal insulation Solid brick, with internal insulation	★★★★☆ ★★★★☆	★★★★☆ ★★★★☆
Roof	(another dwelling above)	—	—
Floor	Suspended, no insulation (assumed)	—	—
Windows	Single glazed	★☆☆☆☆	★☆☆☆☆
Main heating	No system present: electric heaters assumed	★☆☆☆☆	★★☆☆☆
Main heating controls	None	★☆☆☆☆	★☆☆☆☆
Secondary heating	None	—	—
Hot water	Electric immersion, standard tariff	★☆☆☆☆	★★☆☆☆
Lighting	Low energy lighting in 57% of fixed outlets	★★★★☆	★★★★☆

## The energy efficiency rating of your home

Your Energy Efficiency Rating is calculated using the standard UK methodology, RdSAP. This calculates energy used for heating, hot water, lighting and ventilation and then applies fuel costs to that energy use to give an overall rating for your home. The rating is given on a scale of 1 to 100. Other than the cost of fuel for electrical appliances and for cooking, a building with a rating of 100 would cost almost nothing to run.


As we all use our homes in different ways, the energy rating is calculated using standard occupancy assumptions which may be different from the way you use it. The rating also uses national weather information to allow comparison between buildings in different parts of Scotland. However, to make information more relevant to your home, local weather data is used to calculate your energy use, CO<sub>2</sub> emissions, running costs and the savings possible from making improvements.

## The impact of your home on the environment

One of the biggest contributors to global warming is carbon dioxide. The energy we use for heating, lighting and power in our homes produces over a quarter of the UK's carbon dioxide emissions. Different fuels produce different amounts of carbon dioxide for every kilowatt hour (kWh) of energy used. The Environmental Impact Rating of your home is calculated by applying these 'carbon factors' for the fuels you use to your overall energy use.

The average Scottish household produces about 6 tonnes of carbon dioxide every year. Based on this assessment, heating and lighting this home currently produces approximately 4.9 tonnes of carbon dioxide every year. Adopting recommendations in this report can reduce emissions and protect the environment. If you were to install all of these recommendations this could reduce emissions by 1.4 tonnes per year. You could reduce emissions even more by switching to renewable energy sources.

## Estimated energy costs for this home

	Current energy costs	Potential energy costs	Potential future savings
Heating	£3,291 over 3 years	£960 over 3 years	
Hot water	£756 over 3 years	£342 over 3 years	
Lighting	£123 over 3 years	£138 over 3 years	
<b>Totals</b>	<b>£4,170</b>	<b>£1,440</b>	

These figures show how much the average household would spend in this property for heating, lighting and hot water. This excludes energy use for running appliances such as TVs, computers and cookers, and the benefits of any electricity generated by this home (for example, from photovoltaic panels). The potential savings in energy costs show the effect of undertaking all of the recommended measures listed below.

## Recommendations for improvement

The measures below will improve the energy and environmental performance of this dwelling. The performance ratings after improvements listed below are cumulative; that is, they assume the improvements have been installed in the order that they appear in the table. Further information about the recommended measures and other simple actions to take today to save money is available from the Home Energy Scotland hotline which can be contacted on 0808 808 2282. Before carrying out work, make sure that the appropriate permissions are obtained, where necessary. This may include permission from a landlord (if you are a tenant) or the need to get a Building Warrant for certain types of work.

Recommended measures	Indicative cost	Typical saving per year	Rating after improvement		Green Deal
			Energy	Environment	
1 Floor insulation (suspended floor)	£800 - £1,200	£168	F 36	E 44	✓
2 Draughtproofing	£80 - £120	£34	F 37	E 45	✓
3 High heat retention storage heaters and dual immersion cylinder	£800 - £1,200	£639	C 71	E 47	✓
4 Replace single glazed windows with low-E double glazed windows	£3,300 - £6,500	£70	C 74	E 53	✓

Measures which have a green deal tick ✓ are likely to be eligible for Green Deal finance plans based on indicative costs. Subsidy also may be available for some measures, such as solid wall insulation. Additional support may also be available for certain households in receipt of means tested benefits. Measures which have an orange tick ✓ may need additional finance. To find out how you could use Green Deal finance to improve your property, visit [www.greenerscotland.org](http://www.greenerscotland.org) or contact the Home Energy Scotland hotline on 0808 808 2282.

### Alternative measures

There are alternative improvement measures which you could also consider for your home. It would be advisable to seek further advice and illustration of the benefits and costs of such measures.

- Biomass boiler (Exempted Appliance if in Smoke Control Area)
- Air or ground source heat pump

## Choosing the right improvement package

For free and impartial advice on choosing suitable measures for your property, contact the Home Energy Scotland hotline on 0808 808 2282 or go to [www.greenerscotland.org](http://www.greenerscotland.org).

## About the recommended measures to improve your home's performance rating

This section offers additional information and advice on the recommended improvement measures for your home

### 1 Floor insulation (suspended floor)

Insulation of a floor will significantly reduce heat loss; this will improve levels of comfort, reduce energy use and lower fuel bills. Suspended floors can often be insulated from below but must have adequate ventilation to prevent dampness; seek advice about this if unsure. Further information about floor insulation is available from many sources including [www.energysavingtrust.org.uk/scotland/Insulation/Floor-insulation](http://www.energysavingtrust.org.uk/scotland/Insulation/Floor-insulation). Building regulations generally apply to this work so it is best to check this with your local authority building standards department.

### 2 Draughtproofing

Fitting draughtproofing, strips of insulation around windows and doors, will improve the comfort in the home. A contractor can be employed but draughtproofing can be installed by a competent DIY enthusiast.

### 3 High heat retention storage heaters

Modern storage heaters are less expensive to run than the direct acting, on-peak heating system in the property. A dual-rate electricity supply is required to provide the off-peak electricity that these heaters use; this is easily obtained by contacting the energy supplier. Ask for a quotation for high heat retention heaters with automatic charge and output controls. A dual-immersion cylinder, which can be installed at the same time, will provide cheaper hot water than the system currently installed. Installations should be in accordance with the national wiring standards. Building regulations generally apply to this work and a building warrant may be required, so it is best to obtain advice from your local authority building standards department and from a qualified electrical heating engineer. Ask the heating engineer to explain the options, which might also include switching to other forms of electric heating.

### 4 Double glazed windows

Double glazing is the term given to a system where two panes of glass are made up into a sealed unit. Replacing existing single-glazed windows with double-glazed windows will improve comfort in the home by reducing draughts and cold spots near windows. Double-glazed windows may also reduce noise, improve security and combat problems with condensation. Building regulations apply to this work and planning permission may also be required, so it is best to check with your local authority on what standards need to be met. A building warrant is not required if the windows comply with the current requirements.

## Low and zero carbon energy sources

Low and zero carbon (LZC) energy sources are sources of energy that release either very little or no carbon dioxide into the atmosphere when they are used. Installing these sources may help reduce energy bills as well as cutting carbon.

**LZC energy sources present:** There are none provided for this home

## Your home's heat demand

You could receive Renewable Heat Incentive (RHI) payments and help reduce carbon emissions by replacing your existing heating system with one that generates renewable heat and, where appropriate, having your loft insulated and cavity walls filled. The estimated energy required for space and water heating will form the basis of the payments. For more information go to [www.energysavingtrust.org.uk/scotland/rhi](http://www.energysavingtrust.org.uk/scotland/rhi).

Heat demand	Existing dwelling	Impact of loft insulation	Impact of cavity wall insulation	Impact of solid wall insulation
Space heating (kWh per year)	7,410	N/A	N/A	N/A
Water heating (kWh per year)	1,704			

## About this document

This Recommendations Report and the accompanying Energy Performance Certificate are valid for a maximum of ten years. These documents cease to be valid where superseded by a more recent assessment of the same building carried out by a member of an Approved Organisation.

The Energy Performance Certificate and this Recommendations Report for this building were produced following an energy assessment undertaken by an assessor accredited by Elmhurst ([www.elmhurstenergy.co.uk](http://www.elmhurstenergy.co.uk)), an Approved Organisation Appointed by Scottish Ministers. The certificate has been produced under the Energy Performance of Buildings (Scotland) Regulations 2008 from data lodged to the Scottish EPC register. You can verify the validity of this document by visiting [www.scottishepcregister.org.uk](http://www.scottishepcregister.org.uk) and entering the report reference number (RRN) printed at the top of this page.

Assessor's name:	Mr. Neil Cromarty
Assessor membership number:	EES/009427
Company name/trading name:	Graham & Sibbald
Address:	4 Ardross Street Inverness IV3 5NN
Phone number:	01463 236977
Email address:	<a href="mailto:ncromarty@g-s.co.uk">ncromarty@g-s.co.uk</a>
Related party disclosure:	No related party

If you have any concerns regarding the content of this report or the service provided by your assessor you should in the first instance raise these matters with your assessor and with the Approved Organisation to which they belong. All Approved Organisations are required to publish their complaints and disciplinary procedures and details can be found online at the web address given above.

### Use of this energy performance information

This Certificate and Recommendations Report will be available to view online by any party with access to the report reference number (RRN) and to organisations delivering energy efficiency and carbon reduction initiatives on behalf of the Scottish and UK Governments. If you are the current owner or occupier of this building and do not wish this data to be used by these organisations to contact you in relation to such initiatives, please opt out by visiting [www.scottishepcregister.org.uk](http://www.scottishepcregister.org.uk) and your data will be restricted accordingly. Further information on this and on Energy Performance Certificates in general can be found at [www.scotland.gov.uk/epc](http://www.scotland.gov.uk/epc).

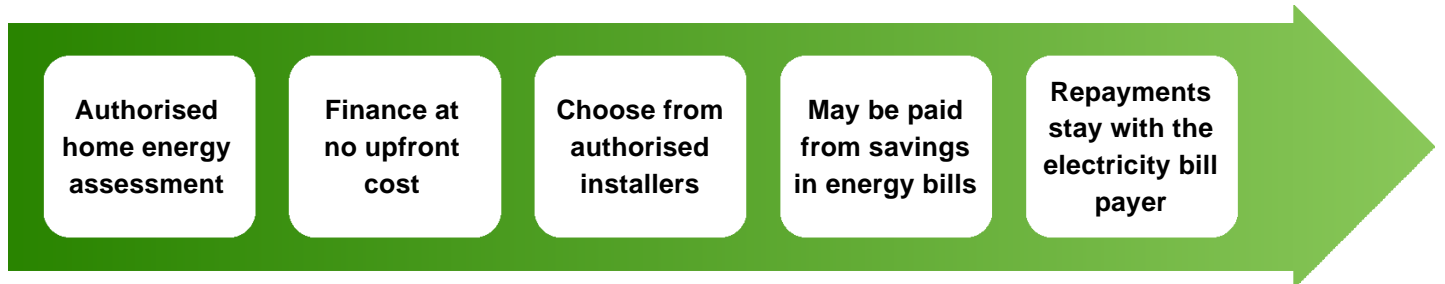
## **Opportunity to benefit from a Green Deal on this property**

Under a Green Deal, the cost of the improvements is repaid over time via a credit agreement. Repayments are made through a charge added to the electricity bill for the property.

To see which improvements are recommended for this property, please turn to page 3. You can choose which improvements you want to install and ask for a quote from an authorised Green Deal provider. They will organise installation by an authorised Green Deal installer. If you move home, the responsibility for paying the Green Deal charge under the credit agreement passes to the new electricity bill payer.

For householders in receipt of income-related benefits, additional help may be available.

To find out more, visit [www.greenerscotland.org](http://www.greenerscotland.org) or call 0808 808 2282.





# property questionnaire

<b>Property Address</b>	39 Wells Street Inverness
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<b>Seller(s)</b>	Highland Council
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<b>Completion date of Property Questionnaire</b>	4 <sup>th</sup> March 2015
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## Note for sellers

- Please complete this form carefully. It is important your answers are correct.
- The information in your answers will help ensure that the sale of your house goes smoothly. Please answer each question with as much detailed information as you can.
- If anything changes after you fill in this questionnaire but before the date of entry for the sale of your house, tell you solicitor or estate agent immediately.

## Information to be given to prospective buyer(s)

# property questionnaire

<b>1.</b>	<b>Length of Ownership</b>
	How long have you owned the property? 1988
<b>2.</b>	<b>Council Tax</b>
	Which Council Tax band is your property in?
	<input type="checkbox"/> A <input checked="" type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G
<b>3.</b>	<b>Parking</b>
	What are the arrangements for parking at your property? (Please tick all that apply)
	Garage <input type="checkbox"/>
	Allocated parking space <input type="checkbox"/>
	Driveway <input type="checkbox"/>
	On street <input type="checkbox"/>
	Resident Permit <input checked="" type="checkbox"/>
	Metered parking <input type="checkbox"/>
	Shared parking <input type="checkbox"/>
	Other (please specify)

# property questionnaire

4.	<p><b>Conservation area</b></p> <p>Is your property in a designated Conservation Area (that is an area of special architectural or historical interest, the character or appearance of which it is desirable to preserve or enhance)?</p>	<p><b>Don't Know</b></p>
5.	<p><b>Listed buildings</b></p> <p>Is your property a Listed Building, or contained within one (that is a building recognised and approved as being of special architectural or historical interest)?</p>	<p><b>No</b></p>
6.	<p><b>Alterations/Additions/Extensions</b></p> <p>a. (i) During your time in the property, have you carried out any structural alterations, additions or extensions (for example provision of an extra bath/shower room, toilet or bedroom)? If you have answered <b>yes</b>, please describe below the changes which you have made:</p> <p>(ii) Did you obtain planning permission, building warrant, completion certificate and other consents for this work?</p> <p>If you have answered <b>yes</b>, the relevant documents will be needed by the purchaser and you should give them to your solicitor as soon as possible for checking. If you do not have the documents yourself, please note below who has these documents and your solicitor or estate agent will arrange to obtain them.</p>	<p><b>No</b></p> <p><b>N/A</b></p>
b.	<p>Have you had replacement windows, doors, patio doors or double-glazing installed in your property? If you have answered <b>yes</b>, please answer the three questions below:</p> <p>(i) Were the replacements the same shape and type as the ones you replaced?</p> <p>(ii) Did this work involve any changes to the window or door openings?</p> <p>(iii) Please describe the changes made to the windows doors, or patio doors (with approximate dates when the work was completed):</p>	<p><b>No</b></p> <p><b>N/A</b></p> <p><b>N/A</b></p>
7.	<p><b>Central heating</b></p>	

# property questionnaire

	<p>Is there a central heating system in your property? (Note: a partial central heating system is one which does not heat all the main rooms of the property — the main living room, the bedroom(s), the hall and the bathroom).</p> <p>If you have answered yes or partial – what kind of central heating is there?</p> <p>(examples: gas-fired, solid fuel, electric storage heating, gas-warm air).</p> <p>If you have answered yes, please answer the three questions below:</p>	<p>No</p>
	<p>(i) When was your central heating system or partial central heating system installed?</p> <p>(ii) Do you have a maintenance contract for the central heating system?</p> <p>If you have answered yes, please give details of the company with which you have a maintenance contract:</p> <p>(iii) When was your maintenance agreement last renewed? (Please provide the month and year).</p>	<p>No</p>
<p><b>8. Energy Performance Certificate</b></p>	<p>Does your property have an Energy Performance Certificate, which is less than 10 years old?</p>	<p>No</p>
<p><b>9. Issues that may have affected your property</b></p>	<p><b>a.</b> Has there been any storm, flood, fire or other structural damage to your property while you have owned it?</p>	<p>No</p>
	<p>If you have answered yes, is the damage the subject of any outstanding insurance claim?</p>	<p>No</p>
<p><b>b.</b></p>	<p>Are you aware of the existence of asbestos in your property?</p> <p>If you have answered yes, please give details:</p>	<p>No</p>
<p><b>10. Services</b></p>		

# property questionnaire

<b>a.</b>	Please tick which services are connected to your property and give details of the supplier:																									
	<table border="1"> <thead> <tr> <th data-bbox="156 293 686 324">Services</th> <th data-bbox="699 293 869 324">Connected</th> <th data-bbox="882 293 1197 324">Supplier</th> </tr> </thead> <tbody> <tr> <td data-bbox="156 421 686 459">Gas or liquid petroleum gas</td> <td data-bbox="699 421 869 459"><input type="checkbox"/></td> <td data-bbox="882 421 1197 459"></td> </tr> <tr> <td data-bbox="156 584 686 622">Water mains or private water supply</td> <td data-bbox="699 584 869 622"><input checked="" type="checkbox"/></td> <td data-bbox="882 584 1197 622"></td> </tr> <tr> <td data-bbox="156 748 686 786">Electricity</td> <td data-bbox="699 748 869 786"><input checked="" type="checkbox"/></td> <td data-bbox="882 748 1197 786"></td> </tr> <tr> <td data-bbox="156 934 686 972">Mains drainage</td> <td data-bbox="699 934 869 972"><input checked="" type="checkbox"/></td> <td data-bbox="882 934 1197 972"></td> </tr> <tr> <td data-bbox="156 1097 686 1135">Telephone</td> <td data-bbox="699 1097 869 1135"><input checked="" type="checkbox"/></td> <td data-bbox="882 1097 1197 1135"></td> </tr> <tr> <td data-bbox="156 1261 686 1299">Cable TV or satellite</td> <td data-bbox="699 1261 869 1299"><input type="checkbox"/></td> <td data-bbox="882 1261 1197 1299"></td> </tr> <tr> <td data-bbox="156 1424 686 1462">Broadband</td> <td data-bbox="699 1424 869 1462"><input type="checkbox"/></td> <td data-bbox="882 1424 1197 1462"></td> </tr> </tbody> </table>	Services	Connected	Supplier	Gas or liquid petroleum gas	<input type="checkbox"/>		Water mains or private water supply	<input checked="" type="checkbox"/>		Electricity	<input checked="" type="checkbox"/>		Mains drainage	<input checked="" type="checkbox"/>		Telephone	<input checked="" type="checkbox"/>		Cable TV or satellite	<input type="checkbox"/>		Broadband	<input type="checkbox"/>		
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<b>b.</b>	<p data-bbox="156 1496 1197 1534"><b>Is there a septic tank system at your property?</b></p> <p data-bbox="156 1563 1197 1601"><u>If you have answered yes</u>, please answer the two questions below:</p> <p data-bbox="156 1630 1197 1668"><b>(i) Do you have appropriate consents for the discharge from your septic tank?</b></p> <p data-bbox="156 1727 1197 1765"><b>(ii) Do you have a maintenance contract for your septic tank?</b></p> <p data-bbox="156 1794 1197 1870"><u>If you have answered yes</u>, please give details of the company with which you have a maintenance contract:</p>	<p data-bbox="1252 1496 1532 1534"><b>No</b></p> <p data-bbox="1252 1630 1532 1668"><b>N/A</b></p> <p data-bbox="1252 1727 1532 1765"><b>N/A</b></p>																								

# property questionnaire

11.	<b>Responsibilities for shared or common areas</b>	
a.	<p>Are you aware of any responsibility to contribute to the cost of anything used jointly, such as the repair of a shared drive, private road, boundary, or garden area?</p> <p><u>If you have answered yes, please give details:</u></p>	No
b.	<p>Is there a responsibility to contribute to repair and maintenance of the roof, common stairwell or other common areas?</p> <p><u>If you have answered yes, please give details:</u></p>	Yes
c.	<p>Has there been any major repair or replacement of any part of the roof during the time you have owned the property?</p>	No
d.	<p>Do you have the right to walk over any of your neighbours' property - for example to put out your rubbish bin or to maintain your boundaries?</p> <p><u>If you have answered yes, please give details:</u></p>	No
e.	<p>As far as you are aware, do any of your neighbours have the right to walk over your property, for example to put out their rubbish bin or to maintain their boundaries?</p> <p><u>If you have answered yes, please give details:</u></p>	No

# property questionnaire

f.	<p>As far as you are aware, is there a public right of way across any part of your property (public right of way is a way over privately-owned)?</p> <p>If you have answered <u>yes</u>, please give details:</p>	No
12.	<p><b>Charges associated with your property</b></p>	
a.	<p>Is there a factor or property manager for your property?</p> <p>If you have answered <u>yes</u>, please provide the name and address, and give details of any deposit held and approximate charges:</p>	No
b.	<p>Is there a common buildings insurance policy?</p> <p>If you have answered <u>yes</u>, is the cost of the insurance included in your monthly/annual factor's charges?</p>	<p>Don't Know</p> <p>Don't Know</p>
c.	<p>Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or maintenance or stair fund.</p> <p>none</p>	

# property questionnaire

13.	<b>Specialist works</b>	
a.	<p>As far as you are aware, has treatment of dry rot, wet rot, damp or any other specialist work ever been carried out to your property?            If you have answered yes, please say what the repairs were for, whether you carried out the repairs (and when) or if they were done before you bought the property:</p>	No
b.	<p>As far as you were aware, has any preventative work for dry rot, wet rot, or damp, ever been carried out to your property?             If you have answered yes, please give details:</p>	No
c.	<p>If you have answered yes to 13(a) or (b), do you have any guarantees relating to this work?             If you have answered yes these guarantees will be needed by the purchaser and should be given to your solicitor as soon as possible for checking. If you do not have them yourself please write below who has these documents and your solicitor or estate agent will arrange for them to be obtained. You will also need to provide a description of the work carried out. This may be shown in the original estimate. Guarantees are held by:</p>	N/A



# property questionnaire

14.	<b>Guarantees</b>	
a.	<p>Are there any guarantees or warranties for any of the following:</p> <ul style="list-style-type: none"> <li>(i) Electrical work</li> <li>(ii) Roofing</li> <li>(iii) Central heating</li> <li>(iv) National House Building Council (NHBC)</li> <li>(v) Damp course</li> <li>(vi) Any other work or installations (for example, cavity wall insulation, underpinning, indemnity policy)</li> </ul>	<p>Don't Know</p> <p>Don't Know</p> <p>Don't Know</p> <p>Don't Know</p> <p>Don't Know</p> <p>Don't Know</p>
b.	<p>If you have answered yes or 'with title deeds', please give details of the work or installations to which the guarantee(s) relate(s):</p>	
c.	<p>Are there any outstanding claims under any of the guarantees listed above?</p> <p><u>If you have answered yes, please give details:</u></p>	<p>No</p>
15.	<p><b>Boundaries</b></p> <p>So far as you are aware, has any boundary of your property been moved in the last 10 years?</p> <p><u>If you have answered yes, please give details:</u></p>	<p>No</p>

# property questionnaire

<b>16.</b>	<b>Notices that affect your property</b>	
	<b>in the past three years have you ever received a notice:</b>	
<b>a.</b>	advising that the owner of a neighbouring property has made a planning application?	<b>No</b>
<b>b.</b>	that affects your property in some other way?	<b>No</b>
<b>c.</b>	that requires you to do any maintenance, repairs or improvements to your property?	<b>No</b>
	<u>If you have answered yes to any of a–c above, please give the notices to your solicitor or estate agent, including any notices which arrive at any time before the date of entry of the purchaser of your property.</u>	

## Declaration by the seller(s)/or other authorised body or person(s)

I/We confirm that the information in this form is true and correct to the best of my/our knowledge and belief.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

## Mortgage Valuation Report for Home Report

Instructing Source HOME REPORT

CASEREF:

G&S FILEREF

Seller Name

### 1) Property Details

Property

Street No / Ext

Address

Area

Town  Postcode

### 2) Description of property

Property Type  House Type  Floor number of subject property

\* if other- specify in general comments

Year Built  Non Traditional Construction? (\*Specify under General Comments)  No. of floors in block

No. of flats in block

### 3) Accommodation - give number of:

Receptions  Bedrooms  Kitchens  Bathrooms  Inside W.C.s  No of floors

Other  Garage(s)  Outbuildings  Garden

### 4) Tenure

If Leasehold, years unexpired:

Any known or reported problems with onerous or unusual ground rent or service charges?

Owner occupied  Tenanted  Vacant

If part tenanted, please give details

### 5) Subsidence, Settlement and Landslip

Does the property show signs of, or is the property located near any area subject to landslip, heave, settlement, subsidence, flooding, mining?

If yes, please clarify

### 6) Condition of Property

Are essential internal repairs required?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Are essential external repairs required?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Should the repairs be effected before the advance is made?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is a mortgage retention recommended?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

If the answer to any of the above questions is Yes, please provide further detail:

The following essential repairs are necessary for which a retention of £5,000 is recommended:-

1. The installation of a kitchen.
2. Overhaul of the rainwater goods.

**7) Services** Mains water  Mains Drainage  Electricity  Gas  Central Heating?

**8) Demand For Letting (Buy To Let)**

Monthly rental value from the property: (on a furnished basis) £

Monthly rental value from the property: (on an unfurnished basis) £

**9) Insurance Reinstatement Value**

Total area of all floors measured internally  m<sup>2</sup>

Cost of rebuilding inc. demolition, site clearance, professional fees, local authority requirements and main building (inc all other structures within the site boundaries unless specifically excluded). £

**10) Market Valuation for Mortgage Purposes (Assuming Vacant Possession)**

Do you recommend the property as suitable security for a mortgage?

If No, please provide reasons.

If Yes, please provide your valuation

Valuation in present condition:

Valuation on completion of any works required under Question 6

**11) General Comments**

Please advise of any special features of the property and/or the location, which affects the property.

The property comprises a self contained ground floor flat contained within an end terraced two storey block of similar properties. The main outer walls are of pointed stone construction whilst the roof is of pitched design and clad with slates. The property has also been extended in the past by way of a single storey rear projection which is currently occupied by the bathroom. The extension outer walls are consistent with being of solid brick construction wet harled externally whilst the roof is of lean-to type and clad with slates.


The subjects are centrally located on the western side of Inverness city centre on the west most end of Wells Street lying adjacent to the Telford roundabout. Surrounding properties comprise dwelling of a generally mixed age and type whilst all main facilities and amenities can be found within close proximity.

At the date of inspection the property was found to be in a generally mixed state of repair both internally and externally having been part upgraded in recent years however the property would benefit from further upgrading works together with works of a routine maintenance and repairing nature.

As the property forms part only of a larger building we would recommend the common repairs liability be ascertained by reference to the title. It should also be ensured the subjects enjoy satisfactory rights of access over any common areas.

**IMPORTANT - THIS IS A CONFIDENTIAL REPORT PREPARED FOR MORTGAGE PURPOSES.**

Certificate: I have personally inspected the property described herein and confirm adequate professional indemnity cover is held.

Signature		Company / Firm Name	<b>Graham + Sibbald</b>
	Neil Cromarty BAAcc MRICS	Address	4 Ardross Street
Valuer Name and Qualification	Neil Cromarty BAAcc MRICS for and on behalf of Graham + Sibbald		Inverness IV3 5NN
Date of Inspection	05/01/2015	Tel No	01463 236977
Date of Report	05/03/2015		

## MORTGAGE VALUATION- CONDITIONS OF ENGAGEMENT

A valuation for mortgage purposes is a limited inspection and report produced for Building Societies, Banks and other Lenders to enable them to make a lending decision. IT IS NOT A SURVEY. Unless otherwise stated the date of valuation will be the date of inspection.

The report is used to guide the lender on the market value of the property for mortgage purposes, and is carried out for this purpose alone. Although the inspection will be carried out by a valuer who will usually be a qualified surveyor it is not a detailed inspection of the property, and only major visible defects will be noted. Subject to reasonable accessibility, the roof space is inspected only to the extent visible from the access hatch without entering it. The surveyor will not inspect under floor areas, communal roof spaces or other parts not readily accessible. The exterior and roof of the property will be inspected from ground level only from within the boundaries of the site and adjacent/communal public areas. The area of the property will be taken into account, and the rooms individually inspected, but floor coverings and furniture will not be moved. Services (such as water, gas, electricity and drainage) will not be tested and we will not advise as to whether these comply with regulations in respect of these services.

The surveyor may recommend that a part of the mortgage be retained by the lenders until such time as particular repair works are carried out. Similarly the report may suggest that the borrower should undertake to carry out certain repairs or commission more extensive investigation where hidden defects are suspected since these may have a material effect on the value of the property. If a retention is recommended then the figure should not be regarded as an estimate of repair costs. Its purpose is to protect the interests of the lending institution. It is recommended that detailed estimates be obtained before proceeding with the purchase. Attention is drawn to the fact that if a subsequent transcription of this report is prepared on a lenders form, then in order to comply with the lenders specific requirements, the wording or phraseology may differ. Many people rely on the Mortgage Valuation Certificate in the mistaken belief that it is a detailed survey. The report is often made available to house buyers by lenders, but this does not mean that it should be relied upon as a report of the condition of the building.

The definition of 'market value' is the estimated amount for which a property should exchange on the date of valuation, between a willing buyer and a willing seller in an arms-length transaction after proper marketing wherein the parties had acted knowledgeably, prudently and without compulsion. For the purposes of this market value the surveyor has assumed that vacant possession will be provided. Unless otherwise stated the surveyor has valued the interest on a Comparable Basis.

The inspection that has been undertaken should not be regarded as a survey. The surveyor did not inspect parts of the property which were covered, unexposed or inaccessible and are therefore unable to report that any such part of the property is free from defect. Defects which are not considered materially to affect the value of the property or other matters which would be attended to during maintenance, may not have been mentioned. If defects have been mentioned in this report, they should be regarded as indicative and not exhaustive. For the purposes of this valuation the surveyor assumes that all uninspected areas are free from defect which would have a material effect on value.

In accordance with our normal practice, we must state that this report is for the use only of the party to whom it is addressed or their named client and no responsibility is accepted to any third party for the whole or any part of its content. In addition, we would bring to your attention that neither the whole nor any part of this report, nor any reference thereto, may be included in any document, circular or statement without prior written approval of the form and context in which it will appear.

The surveyor shall, unless otherwise expressly agreed, rely upon information provided by the Client and/or the Client's legal or other professional advisers relating to tenure, leases and all other relevant matters.

For the purposes of this valuation the surveyor has assumed that all ground burdens are nominal or have been redeemed and that there are no unusual outgoing or onerous restrictions contained within the Titles of which we have no knowledge. The surveyor has further assumed that the subjects are unaffected by any adverse planning proposals.

Unless otherwise stated, it is assumed that all the required valid planning permissions and statutory approvals for the buildings and for their use, including any recent or significant extensions or alterations, have been obtained and complied with. It has been further assumed that no deleterious or hazardous materials or techniques have been used in the construction of the subjects and that there is no contamination in or from the ground or from the immediate surrounds.

The surveyor will not carry out an asbestos inspection and will not be acting as an asbestos inspector in completing a valuation inspection of properties that may fall within the Control of Asbestos Regulations 2006. No enquiry of the duty holder, as defined in the Control of Asbestos Regulations 2006, of the existence of an asbestos register, or of any plan for the management of asbestos will be made. Your legal adviser/conveyancer should confirm the duty holder under these regulations, the availability of an Asbestos Register and the existence and management of any asbestos containing materials. For the purposes of this valuation, the surveyor has assumed that there is a duty holder, as defined in the Control of Asbestos Regulations 2006, and that a Register of Asbestos and effective Management Plan is in place which does not require any immediate expenditure or pose a significant risk to health or breach the HSE Regulations.

The surveyor confirms that this mortgage valuation is prepared in accordance with the RICS Valuation Standards Manual, 6th Edition, effective from 1st January 2008, and, unless otherwise stated, we are External Valuers as defined therein. Further information may also be obtained from the Royal Institution of Chartered Surveyors in Scotland, 9 Manor Place, Edinburgh, EH3 7DN, Tel No 0131 225 7078.

As part of this remit, the surveyor may, where he/she feels qualified and experienced to do so, provide general comment on standard appropriate supplementary documentation, presented to us by the clients lender and conveyancer. In the event of a significant amount of documentation being provided to us, an additional fee may be incurred. Any additional fees will be agreed.

We confirm this firm operates formal procedures to deal with complaints from clients in accordance with Bye-law 19 Regulation 2.7 of the Royal Institution of Chartered Surveyors Rules of Conduct and Disciplinary Procedures. A copy of this procedure is available on request.